

**Manual under  
Right to Information Act, 2005  
(Updated up to 01.01.2017)**

**NATIONAL INSTITUTE OF NATUROPATHY,  
(Govt. of India, Ministry of AYUSH)**

Bapu Bhavan, Matoshree Ramabai Ambedkar Road (Tadiwala Road), Pune – 411 001

Tel: +91-020-26059682/ 26059683/ 26059684/ 26059685

Fax: +91-020-26059131

Office Timing : 9:30 am to 6:00 pm

Closed on Saturdays, Sundays & Public Holidays

Email : [ninpune@vsnl.com](mailto:ninpune@vsnl.com)

Website : [www.punenin.org](http://www.punenin.org)

## INDEX

<b>Sr. No.</b>	<b>Manual Item</b>	<b>Page No.</b>
1. Manual 1	(Particulars of organization, functions and duties)	3
2. Manual 2	(Powers and duties of Officers and employees)	8
3. Manual 3	(Procedure followed in decision-making process)	9
4. Manual 4	(Norms set for discharge of functions)	10
5. Manual 5	(Rules, Regulations, Instructions, manuals and records for discharging functions)	11
6. Manual 6	(A statement of documents that are held by it for under its control)	12
7. Manual 7	(Particulars of any arrangement that exists for consideration with or representation by the public in relation to the formulation of its policy of implementation)	13
8. Manual 8	(A statement of boards, council, committees and other bodies constituted)	14
9. Manual 9	(Directory of Officers and employees)	15
10. Manual 10	(The monthly remuneration received by each of the Officers and employees)	16
11. Manual 11	(The budget allocated to each agency)	18
12. Manual 12	(The manner of execution of subsidy program)	20
13. Manual 13	(Particulars of concessions, permits or authorizations granted)	21
14. Manual 14	(Information available in an electronic form)	22
15. Manual 15	(Particulars of facilities available to citizens for obtaining information)	23
16. Manual 16	(Name and designation and other particulars of Public Information Officers)	24

## **Manual 1**

Particulars of organization, functions and duties  
{(Section 4 (1) (b) (i)}

### **1. PARTICULARS OF THE ORGANIZATION & BACKGROUND**

National Institute of Naturopathy (NIN), Pune, is registered under the Societies Registration Act. 1860 and came into existence on 22-12-1986 with the aims & objectives to propagate & promote Naturopathy & Yoga, to provide treatment facilities for all kinds of diseases through Naturopathy & Yoga, to conduct research & training and to be a living Memorial of Mahatma Gandhi. This institute has a “Governing Body” headed by the Hon’ble Minister of AYUSH as its President. National Institute of Naturopathy (NIN) is located in a historical building called “Bapu Bhavan” which is situated at Matoshree Ramabai Ambedkar Road (Tadiwala Road), Pune. “Bapu Bhavan” is named after Mahatma Gandhi, Father of the Nation, who stayed here for 156 days and made this institution his home, whenever he was in Pune till the year 1944. Formerly this place was known as “Nature Cure Clinic and Sanatorium” which was run by late Dr. Dinshaw K. Mehta. The All India Nature Cure Foundation Trust was established in this Centre by Dr. Dinshaw K. Mehta. Mahatma Gandhi became its lifelong Chairman. Gandhiji’s conducted Naturopathy experiments and organized National and International activities while staying here. The present complex was handed over to Govt. of India on 17-03-1975 by Dr. Dinshaw K. Mehta for starting the National Institute of Naturopathy.

### **2. VISION / MISSION**

Our Vision

**Health Naturally for all**

Our Mission

- **Make Naturopathy and Yoga accessible to all.**
- **Provide quality of service by imparting Education and Training in the field of Naturopathy and Yoga.**

**Objectives:**

- **To provide and encourage facilities for standardization and propagation of the existing knowledge and its application in the field of Naturopathy and Yoga.**
- **Provide facilities and encourage quality training/teaching in Naturopathy and Yoga by establishing a Nature Cure University.**
- **To conduct, facilitate and encourage research activities in all aspects concerning human health.**
- **To establish a living memorial of Mahatma Gandhi.**

### 3. DETAILS OF SERVICES RENDERED

#### I) FREE CONSULTATION

MORNING 7 TO NIGHT 9: 14 HOURS DAILY BY QUALIFIED NATUROPATHS, B.N.Y.S. GRADUATES.

#### II) MODERN NATUROPATHY CLINIC

7 AM to 9 PM; 14 Hours Daily

##### **Chronic & Allergic Diseases Treated:**

High/Low Blood Pressure, Over/ Under Weight, Diabetes, Arthritis, Spondylosis, Digestive Disorders, Skin Diseases, Nervous Debility, Constipation, Ulcers, Bronchitis, Sinusitis, Tonsillitis, Insomnia, Amoebiasis, Asthma, Pimples, Epilepsy, Thyroid Diseases, Paralysis, Migraine, Heart Diseases etc.

##### **Modern Equipments and Techniques:**

Enema, Hip bath, Spinal bath, Spinal Spray, Mud Packs, Steam Bath, Sauna Bath, Scientific Massage, Foot & Arm Bath, Chromo Bath, Mud Bath, Immersion Bath, Under Water Pressure Massage, Water Pressure Jet Massage, Wall Mounted Jet Spray, Asthma Bath, Magneto Therapy, Acupressure etc. [More...>](#)

#### **REVISED CHARGES FOR [TREATMENT](#) w.e.f. 01/04/2009**

#### **Registration Fees - Rs. 50/- ( valid for one year )**

<b>Treatment charges</b>					
<b>Sr. No.</b>	<b>Duration</b>	<b>Fee Rs. (without Full Body Massage)</b>	<b>Fee Rs. (with Full Body Massage)</b>	<b>Days of Treatment</b>	<b>Delay Allowed</b>
1.	Weekly Package	500/-	1000/- [one time]	6	2 Days

Full Body Massage [FBM] Rs.1000/- [one time]

Traction/ Acupuncture weekly package Rs.300/-  
(Acupuncture Needles to be purchased by the patient)

##### NOTE :

1. The above charges are subsidized 1/3rd charges for Indian citizens only. Foreigners will be charged at actual i.e. 3 times more except massage. massage will be @Rs.2000/- only.
2. Duration of treatment – about 1 ½ hrs. for each patient daily.
3. Poor/Needy are given concession / free on submission of BPL Certificate.

About 200-300 Patients are Undergoing Treatments Daily at NIN.

- **Out Door OPD Clinic of NIN :** The Institute is providing free Outdoor OPD consultation facilities and treatment facilities from 11 am to 6 pm (Monday to Friday) at Fr. Agnel Ashram, Wadgaonsheri, Pune. On every 2<sup>nd</sup> Second Saturday full day workshop is conducted for the benefit of general public on healthy life style, naturopathy treatments, yoga sessions, etc.

### III) HEALTH SHOP

#### 8.00 AM to 08 PM: 12 HOURS DAILY:

A Self-sustaining Health Shop is run by NIN where Natural food, drinks and products free from chemicals and fertilizers are made available to the public.

Organic hand pounded Rice, Wheat Daliya, Honey in four varieties, Jaggery in Granular, pices and powder form, Wheat Grass Powder & Tablets, Herbal Tea Powder, Herbal Tooth Powder, Herbal Facial Packs, Natural Oil, Rubber Neti, Sutra Neti, Jal Neti Pot, Enema Sets, Spinal Bath Tub, Hip Bath Tub, Aloe Vera Products, Acupressure items, Mud, Treatment packs, Diabetes sugar controller, Jawar products, various herbal soaps, etc. are sold at reasonable prices.

Also books on Naturopathy, Yoga & other Health Regime and various instruments used in the treatment of Naturopathy are sold.

### IV) LIBRARY:

Collection of more than 8000 books on Naturopathy and Yoga. Receiving monthly National / International periodicals like Health magazines / Journals etc.

#### Monday to Saturday Timings: 11.00 AM to 6.00 PM

Membership Fee	
1 year	Rs. 300/-
6 months	Rs. 180/-
3 Months	Rs. 100/-
Refundable Deposit Rs.500/-	

### V) EIGHT YOGA CLASSES FOR PUBLIC

#### Batches w. e. f. 01/08/2009

#### One hour daily for one month:

National Institute of Naturopathy offers One Month Yoga Classes for general public. These classes are conducted for one hour daily for 6 days a week except on Sunday and Govt. holidays. These batches will be admitted with a maximum number of Forty-five participants in each batch. The timings of each batch are as follows:

#### From 1st of Every month Morning Batches

Timings	Batch
6 to 7 am	Advance Batch
7 to 8 am	Intermediate Batch
8 to 9 am	Basic Batch
9 to 10 am	Ladies Basic Batch

From 16th of Every month  
**Evening Batches**

<b>Timings</b>	<b>Batch</b>
5 to 6 pm	Basic Batch
6 to 7 pm	Advanced Batch
7 to 8 pm	Intermediate Batch
8 to 9 pm	Therapy + Basic Batch

**[ Maximum Duration permitted in Basic and Intermediate Batch is only 3 Months]**

- **Therapeutic Yoga Section:** On the eve of 1st International Day of Yoga-2015, Inaugurated by Hon'ble Member of Parliament; Shri Anil Shirole. This new facility at NIN offered Therapeutic (one to one) Yoga to the deserving patients.

For advance registration and more details contact:

National Institute of Naturopathy,  
Bapu Bhavan, Matoshree Ramabai Ambedkar Road (Tadiwala Road), Pune.  
Ph. No.: 020-26059682/3/4/5.

#### **VI) DIET CENTRE**

NIN is running a self sustaining Naturopathy Diet Centre in its premises and providing diet facilities viz. Juices, herbal tea, breakfast, lunch to the general public and patients who visit the Institute at nominal rates.

#### **VII) FREE ACUPRESSURE CLINIC**

Free Acupressure Treatment is being given to the patients on Tuesday and Friday between 2 to 5 p.m..

About 180 patients undertake treatment monthly.

#### **VIII) FREE WEEKLY LECTURES ON SATURDAY**

From 6 pm to 7.30 pm

On different aspects of Naturopathy, Health, Diseases, Longevity, Yoga & other drugless therapies by various experts regularly, which are covered by Newspapers and AIR.  
About 100 Persons Attend this Lecture

#### **IX) ONE DAY HEALTH WORKSHOP**

Conducting one day workshop on different health aspects, on the last Saturday of each month from 9 am to 6 pm with natural lunch and drinks.

About 100 Persons Participate in Each Camp

## **X) ONE DAY WORKSHOP IN REGIONAL LANGUAGES.**

Monthly workshops are conducted in various regional languages on every quarter on "Human Health and Life Style".

About 50 to 150 Participants Participate in each such Camp

## **XI) FREE TREATMENT ATTENDANT TRAINING COURSE [TATC]**

Conducting One Year Full Time "Treatment Attendant Training Course" A Stipend of Rs. 3000/-pm per candidate is paid.50 candidates (25 male + 25 female). Batches starts on 1st January and 1st July.

## **XII) FREE RESIDENTIAL RE-ORIENTATION PROGRAMMES FOR FULL TIME PRACTISING NATUROPATHS**

Free Residential Re-Orientation Programmes are conducted every year for practising Naturopaths to upgrade and update their knowledge and skill. Generally, four to Five Programmes are being conducted every year. For more information Contact Director, NIN

About 50 to 100 practitioners are given such training annually.

## **XIII) VIDEO FILMS**

VCD on NIN and its activities along with various treatment modalities is available for sale @ Rs. 50/- each.

## **XIV) PATHOLOGY LAB**

NIN has a state of art pathology lab equipped with fully automated analyzers for all the routine tests and special tests like HIV test, CD4 count, Tidot, Spirometry etc. at very nominal rates for the public.

## **4. POSTAL ADDRESS OF THE MAIN OFFICE OF THE INSTITUTE**

NATIONAL INSTITUTE OF NATUROPATHY,  
(Govt. of India, Ministry of AYUSH)  
Bapu Bhavan, Matoshree Ramabai Ambedkar Road (Tadiwala Road), Pune – 411 001

## **5. GRIEVANCES REDRESSAL MECHANISM**

Vigilance and Public Grievance officer in the NATIONAL INSTITUTE OF NATUROPATHY works under the overall supervision of the Director NATIONAL INSTITUTE OF NATUROPATHY, for receiving complaints/suggestions from the public/individuals/users and clients. Administrative Officer is the Vigilance & Public Grievance officer.

**Manual 2**  
**Powers and duties of officers and employees**  
**{Section 4(1) (b)(ii)}**

The administrative set up of the Institute is headed by the Director of NATIONAL INSTITUTE OF NATUROPATHY, who is assisted by Publication officer & Administrative officer in day to day work.

Administrative officer welcomes communication from members of the public and staff aggrieved by any action on the part of any staff of the NATIONAL INSTITUTE OF NATUROPATHY.

The work relating to Accounts and administration is under the charge of Administrative officer

## **Manual 3**

### **Procedure followed in decision-making process {Section 4(1)(b)(iii)}**

In accordance with the Memorandum of Association, Bylaws, the Office Procedure has been followed.

The levels of final disposal in respect of different categories of cases dealt within the Institute / Ministry of AYUSH,

## Manual 4

### The norms set by it for the discharge of its functions

(in pursuance of Section 4(1)(b)(iv) of the Right to information Act, 2005)

Under the said Act, the following officials are looking after the functions:

**1<sup>st</sup> Appellate Authority:** Shri K. Subhash, Administrative Officer.

**Public Information Officer:** Shri S. D. Diwane, DPA.

**Asst. Public Information Officer:** Mrs. S. M. Darekar, LDC.

## **Manual 5**

### **Rules, Regulations, Instructions, manuals and records for discharging Functions {Section 4 (1) (b) (v)}**

1. Central Secretariat Manual of Office Procedure
2. Fundamental Rules & Secondary Rules, (FR&SR)
3. Central Civil Services (Classification, Control and Appeal) Rules, 1965
4. Central Civil Services Conduct Rules, 1964
5. General Financial Rules (GFR)
6. Delegation of Financial Rules (DFR)
7. Central Civil Services (Pension Rules), 1972
8. Central Services (Medical Attendance) Rules, 1944
9. Central Civil Services Leave Rules
10. Central Civil Services Leave Travel Concession Rules
11. Central Vigilance Commission (CVC) Manual
12. The Code of Procedure of Selection of National Youth Awardees
13. National Sports Policy, 2001
14. National Youth Policy, 2003
15. Delegation of Financial Powers Rules, 1978.
16. Memorandum of Association – NIN
17. Bylaws of NIN
18. Decisions of Standing Finance Committee of NIN
19. Decisions of Governing body of NIN
20. Government orders issued from time to time.

**Manual 6**

**A statement of documents that are held by it for under its control  
{Section 4(1)(b)(vi)}**

Not Applicable

**Manual 7**

**(Particulars of any arrangement that exists for consideration with or representation by the public in relation to the formulation of its policy of implementation)**

**{Section 4(1)(b)(vii)}**

Complaints / Suggestions Boxes for receiving feedback from the Public is available. Hereafter the services of A.P.I.O & P.I.O. will also be made available to the public.

## **Manual 8**

### **A statement of boards, council, committees and other bodies constituted {Section 4(1) (b)(viii)}**

1. Standing Finance Committee (SFC)
2. Governing body (GB)
3. Editorial board of monthly magazine 'Nisargopachar Varta'.
4. Clinical Committee

Meetings of Committees / Board are not open to the public. However, requests for information under the Right to Information Act, 2005 relating to the minutes of these Committees / Board will be considered as per law.

## Manual 9

### Directory of Officers and employees {Section 4(1)(b)(ix)}

Sr. No.	Post	Name of the Employee
1.	DIRECTOR	Prof. Dr. K. Satya Lakshmi.
2.	ADMINISTRATIVE OFFICER	Mr. K. Subhash.
3.	NATURE CURE PHYSICIAN	Dr. D. Sathyanath.
4.	NATURE CURE PHYSICIAN	Dr. Yuvaraj Paul.
5.	PUBLICATION OFFICER	Mr. Saurabh Sakalle.
6.	ACCOUNTANT	Mr. Mandar Deshpande.
7.	DATA PROCESSING ASST.	Mr. S. D. Diwane.
8.	UPPER DIVISIONAL CLERK	Mr. U. S. Mane.
9.	UPPER DIVISIONAL CLERK	Mrs. M. L. Arawakar.
10.	LOWER DIVISIONAL CLERK	Mrs. S. M. Darekar.
11.	LOWER DIVISIONAL CLERK	Mr. M. S. Mane.
12.	LOWER DIVISIONAL CLERK	Mr. S. K. Gund.
13.	LOWER DIVISIONAL CLERK	Mr. Tejas Kholam.
14.	DRIVER	Mr. S. S. Hivarkar.
15.	DRIVER	Mr. N. V. Tumkar.
16.	OFFICE ATTENDENT	Mr. R.Y. Shaikh.
17.	OFFICE ATTENDENT	Mr. S. R. Patil.
18.	OFFICE ATTENDENT	Mr. A. N. Bodake.
19.	OFFICE ATTENDENT	Mr. Iqbal Sayyad.
20.	OFFICE ATTENDENT	Mr. B.G. Shelke.
21.	OFFICE ATTENDENT	Mr. T.R. Pratap.
22.	OFFICE ATTENDENT	Mr. K. S. Jadhav.

**Manual 10**

**The monthly remuneration received by each of the officers and employees,  
including the system of compensation as provided in the regulations [Section  
4(1)(b)(x)]**

Sr. No.	Post	Pay-Scale [Pre-revised]	Pay Scale as per VIth CPC	Gross Salary (RS.
1.	Director	14300-400-18300	37400-67000.GR.PAY:8700	141667/-
2.	Administrative Officer	6500-200-10500	9300-34800.GR.PAY:4600	74478/-
3.	Nature Cure Physician	6500-200-10500	9300-34800.GR.PAY:4600	56985/-
4.	Nature Cure Physician	6500-200-10500	9300-34800.GR.PAY:4600	49,985/-
5.	Publication Officer	6500-200-10500	9300-34800.GR.PAY:4600	51370/-
6.	Accountant	5500-175-9000	9300-34800.GR.PAY:4200	48593/-
7.	Data Processing Asst.	5500-175-9000	9300-34800.GR.PAY:4600	69946/-
8.	Upper Divisional Clerk	4000-100-6000	5200-20200.GR.PAY:2400	50065/-
9.	Upper Divisional Clerk	4000-100-6000	5200-20200.GR.PAY:2400	48226/-
10.	Lower Divisional Clerk	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	42229/-
11.	Lower Divisional Clerk	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	37903/-
12.	Lower Divisional Clerk	3050-75-3950-80-4590	5200-20200.GR.PAY:1900	37510/-
13.	Lower Divisional Clerk	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	25462/-
14.	Driver	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	44334/-
15.	Driver	3050-75-3950-80-4590	5200-20200.GR.PAY:2400	21278/-
16.	MTS	2550-55-2660-60-3200	4440-7440.GR.PAY:1800	36107/-
17.	MTS	2550-55-2660-60-3200	4440-7440.GR.PAY:1800	35924/-
18.	MTS	2550-55-2660-60-3200	4440-7440.GR.PAY:1800	36014/-
19.	MTS	2550-55-2660-60-3200	4440-7440.GR.PAY:1800	34404/-
20.	MTS	2550-55-2660-60-3200	4440-7440.GR.PAY:1800	31,158/-
21.	MTS	2550-55-2660-60-3200	4440-7440.GR.PAY:1800	26,291/-
22.	MTS	2550-55-2660-60-3200	4440-7440.GR.PAY:1800	18,277/-

Sr. No.	Appointment of	Consolidated Salary Per Month
1.	Consultant on contract (3)	Rs.30,000/-

Outsourced/Contract Staff

SR. NO.	NAME	DESIGNATIOIN	Fixed Salary per Month
1.	Dr. Ajinkya Pawar	Jr. Naturopath	
2.	Dr. Aswani S. L.	Jr. Naturopath	
3.	Dr. Pradeep M. K.	Research Officer	
4.	Dr. Santoshi D. Kolse	Jr. Naturopath	
5.	Dr. D. Boris	Jr. Naturopath	
6.	Dr. Hyandvi Salva	Jr. Naturopath	
7.	Dr. Praveen C.	Jr. Naturopath	
8.	Dr. S. Amal Roshan	Jr. Naturopath	
9.	Dr. Seema Bhawan	Jr. Naturopath	
10.	Dr. Athulya C. G.	Jr. Naturopath	
11.	Dr. J. L. Shimi Mary	Jr. Naturopath	
12.	Dr. Shah Alam	Jr. Naturopath	
13.	Dr. Pranav Khawale	Jr. Naturopath	
14.	Dr. Rutika Jirafe	Jr. Naturopath	
15.	Dr. Jyoti Kumbhar	Jr. Naturopath	
16.	Dr. Jay Mahajan	Jr. Naturopath	
17.	Mr. P. K. K. Unni	Store I/C	
18.			
19.	Mr. Vijay Kamble	DEO	16,000/-
20.	Mrs. Ashwini K. Naik	DEO	16,000/-
21.	Mrs. Jyoti Nagwekar	Lab. Technician	14,000/-
22.	Miss. Shweta Batwal	Publication Assistant	15,000/-
23.	Mrs. Pratibha Munde	Librarian	15,000/-
24.	Mr. Dinesh Waghchaure	DEO	14,000/-
25.	Mr. Akshay Diwane	DEO	14,000/-
26.	Mr. Ravindra Sanyal	DEO	14,000/-
27.	Mr. Prafull Kokane	DEO	14,000/-
28.	Mrs. Jolly Babu	DEO	14,000/-
29.	Mrs. Mercy Devis	DEO	14,000/-
30.	Mr. Satish Gawade	DEO	14,000/-
31.	Mr. Prasad Pokale	DEO	12,000/-
32.	Mr. Prashant Mahadik		11,000/-
33.	Miss. Sonal Pawar		11,000/-
34.	Mr. Dhiraj Borse	Plumber cum Electrician	20,000/-
	<b>Under Daily Wages</b>		
1.	Mr. Shashikant Chopade	Gardner	
2.	Miss. Vaishali Bhilare		
3.	Miss. Sunita Singh		
4.	Mr. Brijendra Gurjar		

5.	Mr. Rajani Rana		
6.	Mr. Anil Swami		
7.	Mr. Avinash Linganagowada		
8.	Mr. Saurabh Sharma		
9.	Mr. Rachapa Basavraj		
10.	Mr. Barsha Maity		
11.	Miss. Sapana Bhalerao		
12.	Miss. Sweety Kamble		
13.	Miss. Vaishali Jadhav		
14.	Miss. Megha Kambale		
15.	Miss. Supriya Kamble		
16.	Mr. Pawan Mandal		
17.	Mr. Nilam Anavkar		
18.	Miss. Vishranti Bansode		
19.	Mrs. Kalpana Ghodke		
20.	Mrs. Minal Khanchane		
21.	Miss. Anita Patil		
22.	Mr. Rajesh Das		
23.	Mr. Archana Bhalerao		
24.	Miss. Priyakar Roy		
25.	Mr. Asif Shaikh		
26.	Mr. Vinod Devnoot		
27.	Dr. Nithin		
28.	Dr. Shyama M. S.		
29.	Mr. Hannawant Manohane		
30.	Miss. Sheeba Akhbar		
31.	Miss. Reena P.		
32.	Miss. Smita Davare		

## Manual 11

### The budget allotted to each agency {Section 4(1) (b)(xi)}

The budget allocated to each of its agency indicating the particulars of all plans proposed expenditures and reports on disbursement made:

#### TARGETS & ACHIEVEMENTS FOR THE YEAR 2015-16

Sr. No.	Schemes/Activities to be implemented during 2015-16	PHYSICAL		FINANCIAL	
		TARGETS – (No.of Prog.)	ACHIEVEMENTS( No.of Prog.)	TARGET (Rs,in lakhs)	ACHIEVEMENTS (Rs,in lakhs)
<b>1</b>	<b>MASS EDUCATION</b>				
i)	Women Component Programme	<b>3 Progs.</b>	<b>3 Progs.</b>	<b>10.00</b>	<b>9.68</b>
ii)	Arogya & Other Exhibition	<b>6 Exhibitions</b>	<b>6 Exhibitions</b>	<b>10.00</b>	<b>5.11</b>
iii)	Monthly Workshop Regional Language Workshop Weekly Lecture	<b>12 Workshops 6 Workshops 48 Lectures</b>	<b>11 Workshops 4 Workshops 48 Lectures</b>	<b>3.00</b>	<b>1.64</b>
iv)	Food fairs by NIN	<b>2 Nos.</b>	<b>1 Nos.</b>	<b>10.00</b>	<b>11.81</b>
v)	Cookery Classes Other Seminars directly by NIN Ayushyaman Bharat Awareness Prog. for school children	<b>1 No. 10 Nos. 120 nos. 4 Nos.</b>	<b>1 Progs. 14 Nos. 11 Nos. 4 Nos.</b>	<b>5.00</b>	<b>0.17</b>
vi)	Publication of Books & Magazine	<b>12 Issues</b>	<b>12 Issues</b>	<b>25.00</b>	<b>14.96</b>
vii)	Pathology Lab	<b>No target fixed</b>	<b>363 patients</b>	<b>3.00</b>	<b>2.44</b>
vii)	Naturopathy Diet Centre	<b>No target fixed</b>	<b>Rs.21.14 lakhs</b>	<b>0</b>	<b>0</b>
viii)	Health Shop	<b>No target fixed</b>	<b>Rs. 44.84 lakhs</b>	<b>0</b>	<b>0</b>
<b>2.</b>	<b>MEDICARE FACILITY</b>				
i)	O.P.D. Clinic	<b>60000 Patients</b>	<b>60062 Patients</b>	<b>14.00</b>	<b>16.26</b>
iii)	Sanatorium for HIV+ve patients	<b>No target fixed</b>	<b>65 Patients</b>	<b>5.00</b>	<b>4.44</b>
<b>3.</b>	<b>TRAINING &amp; RESEARCH</b>				
i)	2 Years NDNYT Course	<b>80 Students</b>	<b>65 Students</b>	<b>58.00</b>	<b>29.94</b>
ii)	BNYS Internship Programme	<b>30 Internees</b>	<b>36 Internees</b>	<b>2.00</b>	<b>2.87</b>
iii)	Yoga Classes	<b>2520 Classes</b>	<b>2520 Classes</b>	<b>1.00</b>	<b>0.22</b>
iv)	CME, OTP Programmes	<b>3 Progs.</b>	<b>6 Progs.</b>	<b>10.00</b>	<b>10.74</b>
<b>4.</b>	<b>OFFICE &amp; ESTABLISHMENT EXP.</b>			<b>94.00</b>	<b>64.91</b>
<b>5.</b>	<b>SALARY &amp; WAGES TO STAFF</b>			<b>240.00</b>	<b>274.54</b>
<b>6.</b>	<b>PURCHASE OF ASSETS</b>			<b>10.00</b>	<b>8.35</b>
<b>7.</b>	<b>Purchase of Land for Naturopathy Hospital. College &amp; Research Centre in Pune.</b>			<b>766.00</b>	<b>766.36</b>
		<b>TOTAL →</b>		<b>1266.00</b>	<b>1224.97</b>

**Manual 12**

**The manner of execution of subsidy program  
{Section 4(1) (b) (xii)}**

## **Manual 13**

### **Particulars of recipients of concessions, permits or authorizations granted {Section 4(1) (b) (xiii)}**

People below Poverty line are given free Naturopathy Treatments.

## **Manual 14**

### **Information available on electronic form {Section 4(1) (b) (xiv)}**

- Organizational detail
- Major decisions and initiatives taken
- Database of Naturopathy Colleges providing BNYS Degree Course
- Tender notices
- Issues of monthly magazine 'Nisargopachar Varta'.
- List of officials of the institute along with address and phone number/fax Number / email address

## **Manual 15**

### **Particulars of facilities available to citizens for obtaining information**

**{Section 4(1) (b)(xv)}**

#### **Facilities available for obtaining information**

##### **FACILITATION CUM RECEPTION CENTRE**

It is located at Out Patient clinic of the Institute, Matoshree Ramabai Ambedkar Road (Tadiwala Road), Pune – 411001 for seeking information relating to the NIN.

##### **LIBRARY**

The Institute has a library open for public, where publication of interest on subjects like Naturopathy, yoga, color therapy, magneto therapy, Acupressure, physical education, Books on Mahatma Gandhi & Vivekananda, literature, law, rules, etc., are preserved for reference & for issuing to the public for their better health. At present, the library has about 9000 publications including Hindi books. There are also a large number of other publications of importance, like national & international magazines, Annual and other Reports of various Ministries/Departments / Institutes, audio and video cassettes, cds and photographs, etc.

##### **WEBSITE**

Website <http://www.punenin.org> can be assessed for details regarding all the schemes/programs of NIN.

## **Manual 16**

### **Name and designation and other particulars of Public Information Officers {Section 4(1) (b) (xvi)}**

**1<sup>st</sup> Appellate Authority:** Shri K. Subhash, Administrative Officer.

**Public Information Officer:** Shri S. D. Diwane, DPA.

**Asst. Public Information Officer:** Mrs. S. M. Darekar, LDC.

### **Address**

**NATIONAL INSTITUTE OF NATUROPATHY,  
(Govt. of India, Ministry of AYUSH)**

**Bapu Bhavan, Matoshree Ramabai Ambedkar Road (Tadiwala Road),**

**Pune – 411 001.**

\*\*\*\*