

**Manual under
Right to Information Act, 2005
(Updated up to 30.09.2018)**

NATIONAL INSTITUTE OF NATUROPATHY,
(Ministry of AYUSH, Govt. of India)

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INDEX

Sr. No.	Manual Item	Page No.
1. Manual 1	(Particulars of organization, functions and duties)	3
2. Manual 2	(Powers and duties of Officers and employees)	8
3. Manual 3	(Procedure followed in decision-making process)	9
4. Manual 4	(Norms set for discharge of functions)	10
5. Manual 5	(Rules, Regulations, Instructions, manuals and records for discharging functions)	11
6. Manual 6	(A statement of documents that are held by it for under its control)	12
7. Manual 7	(Particulars of any arrangement that exists for consideration with or representation by the public in relation to the formulation of its policy of implementation)	13
8. Manual 8	(A statement of boards, council, committees and other bodies constituted)	14
9. Manual 9	(Directory of Officers and employees)	15
10. Manual 10	(The monthly remuneration received by each of the Officers and employees)	16
11. Manual 11	(The budget allocated to each agency)	18
12. Manual 12	(The manner of execution of subsidy program)	20
13. Manual 13	(Particulars of concessions, permits or authorizations granted)	21
14. Manual 14	(Information available in an electronic form)	22
15. Manual 15		23

Manual 1

Particulars of organization, functions and duties

{(Section 4 (1) (b) (i)}

1. PARTICULARS OF THE ORGANIZATION & BACKGROUND

INTRODUCTION: National Institute of Naturopathy (NIN), Pune, is registered under the Societies Registration Act. 1860 and came into existence on 22-12-1986 with the aims & objectives to propagate & promote Naturopathy & Yoga, to provide treatment facilities for all kinds of diseases through Naturopathy & Yoga, to conduct research & training and to be a living Memorial of Mahatma Gandhi. This institute has a “Governing Body” headed by the Hon’ble Minister of AYUSH, Govt. of India as its President. National Institute of Naturopathy (NIN) is located in a historical building called “Bapu Bhavan” which is situated at Matoshree Ramabai Ambedkar Road, Pune. “Bapu Bhavan” is named after Mahatma Gandhi, Father of the Nation, who stayed here for 156 days and made this institution his home, whenever he was in Pune, till the year 1944. Formerly this place was known as “Nature Cure Clinic and Sanatorium” which was run by late Dadaji Dr. Dinshaw K. Mehta. The All India Nature Cure Foundation Trust was established in this Centre by Dadaji Dr. Dinshaw K. Mehta. Mahatma Gandhi became its life long Chairman. Gandhiji conducted Naturopathy experiments and organized National and International activities while staying here. The present complex was handed over to Govt. of India on 17-03-1975 by Dr. Dinshaw K. Mehta for starting the National Institute of Naturopathy.

2. VISION / MISSION

Our Vision

Health Naturally for all

Our Mission

- **Make Naturopathy and Yoga accessible to all.**
- **Provide quality of service by imparting Education and Training in the field of Naturopathy and Yoga.**

Objectives:

- To conduct, provide, facilitate and encourage research in all aspects concerning human health and in all fields of Naturopathy,
- To impart and provide facilities for encouraging training in all fields of Naturopathy and / or combination therapy,
- To provide and encourage facilities for all kinds of treatments in all fields of Naturopathy and / or Combination Therapy,
- To provide and encourage facilities for standardization and propagation of the existing knowledge and its application,
- To establish a living Memorial to Mahatma Gandhi, the Father of the Nation,
- To preserve in the said 'Nature Cure Clinic and Sanatorium at Babu Bhavan, Pune, with due sanctity, all the structures, articles, things and equipment associated with and / or personally used by Mahatma Gandhi,
- In general, to fulfill the objects of establishment of a Nature Cure University.

3. DETAILS OF MULTIFACTED SERVICES RENDERED:

I) FREE CONSULTATION

MORNING 7 TO NIGHT 9: 14 HOURS DAILY BY QUALIFIED NATUROPATHS, B.N.Y.S. GRADUATES.

II) MODERN NATUROPATHY CLINIC

7 AM to 9 PM; 14 Hours Daily

Chronic & Allergic Diseases Treated:

High/Low Blood Pressure, Over/ Under Weight, Diabetes, Arthritis, Spondylosis, Digestive Disorders, Skin Diseases, Nervous Debility, Constipation, Ulcers, Bronchitis, Sinusitis, Tonsillitis, Insomnia, Amoebiasis, Asthma, Pimples, Epilepsy, Thyroid Diseases, Paralysis, Migraine, Heart Diseases etc.

Modern Equipments and Techniques:

Enema, Hip bath, Spinal bath, Spinal Spray, Mud Packs, Steam Bath, Sauna Bath, Scientific Massage, Foot & Arm Bath, Chromo Bath, Mud Bath, Immersion Bath, Under Water Pressure Massage, Water Pressure Jet Massage, Wall Mounted Jet Spray, Asthma Bath, Magneto Therapy, Acupressure etc. [More...>](#)

REVISED CHARGES FOR [TREATMENT](#) w.e.f. 01/08/2017

पंजीकरण शुल्क - रु50/- (एक वर्ष के लिए वैध)

Registration Fees - Rs. 50/- (valid for one year)

S. No	उपचार	TREATMENTS	ABBR	Rs./-
1.	मिट्टी पट्टी (पेट तथा आँखों पर)	MUD PACK TO ABD. & EYES	MPk	20
2.	पट्टी (प्रत्येक)	LOCAL PACKS (EACH)	Pk	10

3.	स्थानिक वाष्प स्नान	LOCAL STEAM	L.St.	30
4.	बर्फ से स्थानिक मालिश	LOCAL ICE MASSAGE	Ice M.	30
5.	ठंडा रीढ़ स्नान	COLD SPINAL BATH	CSB	20
6.	ठंडा कटि स्नान	COLD HIP BATH	CHB	20
7.	एनिमा	ENEMA	En.	20
8.	चेहरे का मिट्टी लेप	FACIAL MUD	Facial	10
9.	स्थानिक जल पट्टी	LOCAL COMPRESSES	Comp. to	20
10.	ठंडा पाद स्नान	COLD FOOT BATH	CFB	20
11.	चेहरे का वाष्प स्नान	FACIAL STEAM	F.St.	30
12.	अवरक्त किरणे	INFRARED	IR	30
13.	पट्टी के साथ सेक	FOMENTATION WITH PACK	Fomn/ : Pk	20
14.	राई का लेप	MUSTARD PACK	Ms.Pk	30
15.	एप्सम लवण पट्टी	EPSOM SALT PACK	Ep.Pk	30
16.	ठंडा अर्ध स्नान	COLD HALF BATH	C1/2B	50
17.	ठंडा निमज्जन स्नान	COLD IMMERSION BATH	CIB	100
18.	रंग चिकित्सा- सूर्य स्नान	CHROMOTHERAPY-SUN BATH	Sun B	150
19.	चुम्बकीय चिकित्सा	MAGNETIC TREATMENT	Mgt.	30
20.	मिट्टी लेप (स्थानिक)	LOCAL MUD APPLICATION	Mud to	30
21.	नीम एनिमा	NEEM ENEMA	Neem En.	30
22.	गुनगुना/गर्म रीढ़ स्नान	NEUTRAL/HOT SPINAL BATH	NSB, HSB	50
23.	गुनगुना/गर्म कटि स्नान	NEUTRAL/HOT HIP BATH	NHB/ HHB	50
24.	हाथ तथा पाँव का गर्म स्नान	HOT FOOT AND ARM BATH	HFAB	50
25.	संपूर्ण गीली पट्टी	FULL WET SHEET PACK	FWSh Pk	50
26.	रीढ़ फव्वारा	SPINAL SPRAY (COLD/NEUTRAL/HOT)	CSS,N SS,HS S	100
27.	जी.एच पट्टी	G.H.PACK	GH Pk	30
28.	गुर्दे की पट्टी	KIDNEY PACK	Kd.Pk	30
29.	गर्म ठंडा लपेट	CONTRAST PACKS (ALTERNATE/SIMULTANEOUS)	Alt.CP to	30
30.	स्थानिक प्रसेक	LOCAL DOUCHES	LD to	50
31.	रेत से सेक	SAND FOMENTATION	SF to	30
32.	पेशी विद्युत चिकित्सा	MUSCLE STIMULATOR	M.St.	50

33.	वाष्प स्नान	STEAM BATH	St.B	50
34.	गुनगुना /गर्म निमज्जन स्नान	NEUTRAL/HOT IMMERSION BATH	NIB,H IB	100
35.	धार फुहार मालिश	JET SHOWER MASSAGE	JSM	100

36.	मोम चिकित्सा	WAX THERAPY	WT to	50
37.	गर्म ठंडा कटि स्नान	ALTERNATE HIP BATH	AHB	50
38.	स्पंज स्नान	SPONGE BATH	Sp. B	50
39.	कंपन मालिश (आंशिक)	VIBRO MASSAGE – PARTIAL	VM to	70
40.	गर्म ठंडा स्नान	CONTRAST BATHS	CTB	50
41.	आई. एफ.टी.	IFT	IFT	50
42.	एप्सम सॉल्ट के साथ निमज्जन स्नान	IMMERSION BATH WITH EPSOM SALT (COLD/NEUTRAL/HOT)	CIB+E p. NIB+E p. HIB+E p.	100
43.	सर्वांग मिट्टी स्नान	FULL MUD BATH	FMB	100
44.	आंशिक निमज्जन स्नान	GRADUATED IMMERSION BATH	GIB	100
45.	दमा स्नान	ASTHMA BATH	ASB	100
46.	मालिश (स्थानिक)	MASSAGE(LOCAL)	PM to	100
47.	सौना स्नान	SAUNA BATH	Sauna	150
48.	ट्रक्शन सिंगल सिटिंग	TRACTION/ ACCU-PUNCTURE SINGLE SITTING	Acu.	100
49.	केले के पत्तों से स्नान	PLANTAIN LEAF BATH	PLB	300
50.	अंतर्जल मालिश	UNDER WATER MASSAGE	UWM	250
51.	बच्चों कि मालिश	KIDS MASSAGE(UPTO 12 YRS.	KFM	500
52.	सर्वांग मालिश	FULL BODY MASSAGE	FBM	1000
53.	ट्रक्शन /एक्युपंकचर साप्ताहिक पैकेज	TRACTION/ ACCU-PUNCTURE WEEKLY PACKAGE (Acupuncture needles to be purchased by the patient)	ACU	300
54.	योग परामर्श और चिकित्सा	YOGA COUNSELING & THERAPY	YCT	500
55.	डे- केअर देखभाल (प्रातः 8.00 से सायं 05.00 तक)	DAY CARE (8 am to 5pm)	DC	250

Package treatment

S.No	उपचार	TREATMENTS	FEE	DAYS OF TREATMENT	DELAY ALLOWED
1.	नेचुरोपैथी उपचार साप्ताहिक शुल्क	Naturopathy treatment Weekly Charges	500/-	6	2 days
2.	योगा	Yoga	300/-	One month	-
3.	एक्यूपंकचर साप्ताहिक पैकेज	Acupuncture Weekly Package	500/-	6	2 days
4.	एक्यूपंकचर के साथ नेचुरोपैथी उपचार	Naturopathy Treatment with Acupuncture	800/-	6	2 days
5.	योग चिकित्सा पैकेज	Yoga Therapy Package	300/-	6	2 days
6.	छात्र एवं वरिष्ठ नागरिक	Gym Personal Training	8000/-	16	30
7.		Exercise Therapy - Ortho Rehabilitation	5000/-	16	30 days
8.		Exercise Therapy - Cardiac Rehabilitation	5000/-	16	30 days
9.		Exercise Therapy - Metabolic Disorders	5000/-	16	30 days
10.		Exercise Therapy - Premenopausal	5000/-	16	30 days
11.	त्रैमासिक प्राकृतिक चिकित्सा उपचार शुल्क	Quarterly Naturopathy Treatment Charges	5,000/-	75	20 days
12.	प्राकृतिक चिकित्सा उपचार अर्धवार्षिक शुल्क	Half Naturopathy treatment Yearly Charges	10,000/-	150	35 days
13.	तनाव प्रबंधन पैकेज	Stress Management Package	2,500/-	5	2days
14.	मासिक शिविर शुल्क	Monthly Camp Charges	1,500/-	25	8 days

टिप्पणी/ NOTE:

1. उपरोक्त शुल्क केवल भारतीय नागरिकों के लिए 1 / 3rd रियायती दरों पर उपलब्ध। तनाव प्रबंधन और rejuvenative मसाज के अलावा विदेशियों पर 3 गुना अधिक शुल्क लिया जाएगा।
2. स्कूल/कॉलेज छात्रा/ छात्राओं को ID card दिखाने पर 20% छूट
3. शारीरिक विकलांग लोगों के लिए प्रमाणपत्र दिखाने पर 20% छूट।
4. प्रकृतिक उपचार, योग और जिम पैकेज से गुजरने वाले लोगों के लिए पहली बार फिर से मालिश करने पर 20% छूट और दूसरी बार फिर से मालिश करने पर 30% छूट।
5. एचआईवी / एड्स संक्रमित व्यक्तियों के लिए - पंचगनी में एनआईएन एचआईवी संवहनी में निः शुल्क उपचार।
6. स्वतंत्रता सेनानियों के लिए - निः शुल्क उपचार।
7. जरूरतमंद लोगो के लिए बीपीएल प्रमाण पत्र प्रस्तुत करने पर रियायत / मुफ्त उपचार दिया जाएगा।
8. उपचार की अवधि - लगभग 1 ½ घंटे प्रत्येक मरिज के लिए
।

The above charges are subsidized 1/3rd charges for Indian citizens only. Foreigners will be charged at actual i.e. 3 times more except rejuvenative massage and stress management.

20% discount to student (school/ college) on presenting ID card.

Physical handicapped – 20% discount on submission of Certificate.

Patient undergoing Nature Cure, Yoga and Gym package will get benefit 20% discount on first rejuvenative massage and 30% discount on second rejuvenating massage in the same month.

People Living With HIV/AIDS – free treatment at NIN HIV Sanatorium at Panchagani.

Freedom Fighters – free treatment

Free treatment for poor or needy people on submission of BPL Certificate.

Duration of treatment – about 1 ½ hours for each patient daily.

About 200-300 Patients are Undergoing Treatments Daily at NIN.

(i) Modern Naturopathy OPD/IPD Clinic: The Institute is providing free OPD consultation and provide treatments at a nominal fee of Rs.500/- per week for various diseases. People with low socio economic status are treated at concessional rate or free of charge. NIN started 10 Bedded (5M/5F) IPD day care facility within the campus of the Institute.

(ii) Yoga Classes: Eight yoga classes are conducted every day in the premises of this Institute. **Therapeutic Yoga Section:** NIN conduct Therapeutic Yoga Section

and this new facility at NIN offeres Therapeutic (one to one) Yoga to the deserving patients.

(iii) Monthly (Hindi/English) Magazine 'NISARGOPACHAR Varta': NIN publishes a bilingual monthly magazine in Hindi and English "Nisargopachar Varta". Articles on naturopathy, yoga, healthy food, longevity, natural way of living, prevention and cure of diseases, by eminent authors are published, which enhances the reader's knowledge to have health self-sufficiency as advocated by Mahatma Gandhi. All the regular subscribers receive the magazine every month and eminent persons of Govt. offices are provided with complimentary copies.

(iv) Health Shop: The Health Food items, Health products, Treatment equipment and Naturopathy & Yoga Books were sold through NIN health shop.

(v) Library: NIN's Library offers home lending as well as reading room facility for the public. There are more than 9300 books, magazines, journals and bulletins in the library on Naturopathy, Yoga and other health related subjects. Students, faculty and general public and Researchers from other institutes utilize academic section of the library.

(vi) House Surgeoncy: Internees with Bachelor in Naturopathy and Yogic Science(BNYS) graduates of different Naturopathy colleges are given rotatory internship training under this programme. The stipend paid to each Internee @ Rs.8000/- per month.

(vii) One Year Naturopathy Treatment Assistant Training Course(TATC): The Course commence every year w.e.f. 1st July. The stipend @ Rs. 5,000/- per month per student was paid. Annual Admission capacity was of 80 (40 Female/40 Male) students.

(viii) Monthly Workshop: The Institute conducted "one day workshop" on various Health regiment/ diseases, on last Saturday of every month. A registration fee of Rs.70/- was charged from the participants. Naturopathic Lunch and Juices, Copies of magazine 'Nisargopachar Varta' and treatment equipment "Enema Can" to the needy, were distributed free of cost.

(ix) Monthly Workshop in Regional Languages: Monthly workshops were conducted in various regional languages like Marathi, Telugu, Gujarati, Tamil, Malayalam, Kannada, Odiya, Bengali and Sindhi on every quarter on "Human Health and Life Style". Copies of Nisargopachar Varta and treatment equipment "Enema Can" to the needy, were also distributed free of cost. About 100 persons participate in each workshop. It is a one-full day workshop where participants are given orientation on health awareness, Naturopathy and Yoga principles. They are served a wholesome Naturopathy meal during the program.

(x) Naturopathic Diet Centre: A Naturopathic Diet Centre is being managed on self sustainable basis in the premises of NIN from the year 2006. Healthy Breakfast, Lunch, Dinner, Juices, Fruit and Vegetable Salads are provided in the centre at reasonable rates.

(xi) Sanatorium for HIV+ve (OPD/IPD): NIN is managing a sanatorium for HIV+ve individuals at Panchagani, Dist. Satara, Maharashtra.

(xii) Publication of Rare Text Books on Naturopathy: The Institute re-published 'Rational Hydrotherapy', a rare text book by Dr. J. H. Kellogg (USA) and made available for sale.

(xiii) Naturopathy Diet and Recipe Book –A Cookery book published by the Institute containing more than 200 delicious recipes of Juices, Soups, Hot Beverages, Salads, Chutneys, Oven Dishes, Naturopathic Deserts, etc.

(xiv) Yoga Hand Book: Published a Hand Book on Basic Yoga for Beginners.

(xv) Video Films: NIN has prepared a VCD on Naturopathy treatment modalities, various diseases and activities of the Institute and being sold through the Health Shop.

(xvii) Research Desk at NIN:

NIN's research desk is actively involved in in-house research activities individually and also in collaboration with other institutes. 24 research Papers (on HIV, Hydrotherapy, Musculoskeletal Disorders & Attention Deficit Hyperactive Disorders, Naturopathic Medicine in India, Fasting, Inflammation, Yoga, Heal pain, Mud therapy, Blood pressure, Fasting and Diabetes) of NIN have been published in various National and International Indexed Journals.

(xxi) Acupressure Clinic: Free Acupressure Treatment is given to the patients on Tuesday and Friday between 2 to 5 p.m.

(xviii) Medi Gym.: As part of its treatment facility for the patients especially with neuro-muscular problems and arthritis a Medi Gym is being maintained at the Institute. It is also attracting large number of youngsters and the membership has grown beyond 100 per month/ during the reported year.

(xix) Acupuncture Section: NIN has an acupuncture unit where the treatment is available at the rate of Rs.300 and Rs.70/- for weekly and daily sitting respectively.

(xx) Pathology Lab: NIN has a state of art pathology lab equipped with fully automated analyzers for all the routine tests and special tests like HIV test, CD4 count, Tridot, Spirometry etc. at very nominal rates for the public.

4. POSTAL ADDRESS OF THE MAIN OFFICE OF THE INSTITUTE

NATIONAL INSTITUTE OF NATUROPATHY,
(Govt. of India, Ministry of AYUSH)
Bapu Bhavan, Matoshree Ramabai Ambedkar Road (Tadiwala Road), Pune – 411 001

5. GRIEVANCES REDRESSAL MECHANISM

Vigilance and Public Grievance officer in the NATIONAL INSTITUTE OF NATUROPATHY works under the overall supervision of the Director NATIONAL INSTITUTE OF NATUROPATHY, for receiving complaints/suggestions from the public/individuals/users and clients. Administrative Officer is the Vigilance & Public Grievance officer.

Manual 2 Powers and duties of officers and employees {Section 4(1) (b)(ii)}

The administrative set up of the Institute is headed by the Director of NATIONAL INSTITUTE OF NATUROPATHY, who is assisted by Administrative officer & Publication officer in day to day work.

Administrative officer welcomes communication from members of the public and staff aggrieved by any action on the part of any staff of the NATIONAL INSTITUTE OF NATUROPATHY.

The work relating to Accounts and administration is under the charge of Administrative officer

Manual 3

Procedure followed in decision-making process {Section 4(1)(b)(iii)}

In accordance with the Memorandum of Association, Bylaws, the Office Procedure has been followed.

The levels of final disposal in respect of different categories of cases dealt within the Institute / Ministry of AYUSH,

Manual 4

The norms set by it for the discharge of its functions

(in pursuance of Section 4(1)(b)(iv) of the Right to information Act, 2005)

Under the said Act, the following officials are looking after the functions:

1st Appellate Authority: Shir. A.K. Mishra, Administrative Officer.

Public Information Officer: Shri S. D. Diwane, DPA.

Asst. Public Information Officer: Mrs. S. M. Darekar, LDC.

Manual 5

Rules, Regulations, Instructions, manuals and records for discharging Functions {Section 4 (1) (b) (v)}

1. Central Secretariat Manual of Office Procedure
2. Fundamental Rules & Secondary Rules, (FR&SR)
3. Central Civil Services (Classification, Control and Appeal) Rules, 1965
4. Central Civil Services Conduct Rules, 1964
5. General Financial Rules (GFR)
6. Delegation of Financial Rules (DFR)
7. Central Civil Services (Pension Rules), 1972
8. Central Services (Medical Attendance) Rules, 1944
9. Central Civil Services Leave Rules
10. Central Civil Services Leave Travel Concession Rules
11. Central Vigilance Commission (CVC) Manual
12. The Code of Procedure of Selection of National Youth Awardees
13. National Sports Policy, 2001
14. National Youth Policy, 2003
15. Delegation of Financial Powers Rules, 1978.
16. Memorandum of Association – NIN
17. Bylaws of NIN
18. Decisions of Standing Finance Committee of NIN
19. Decisions of Governing body of NIN
20. Government orders issued from time to time.

Manual 6

**A statement of documents that are held by it for under its control
{Section 4(1)(b)(vi)}**

Not Applicable

Manual 7

(Particulars of any arrangement that exists for consideration with or representation by the public in relation to the formulation of its policy of implementation)

{Section 4(1)(b)(vii)}

Complaints / Suggestions Boxes for receiving feedback from the Public is available. Hereafter the services of A.P.I.O & P.I.O. will also be made available to the public.

Manual 8

A statement of boards, council, committees and other bodies constituted {Section 4(1) (b)(viii)}

1. Standing Finance Committee (SFC)
2. Governing body (GB)
3. Editorial board of monthly magazine 'Nisargopachar Varta'.
4. Clinical Committee
5. Building Committee
6. Internal Compliance Committee (ICC)

Meetings of Committees / Board are not open to the public. However, requests for information under the Right to Information Act, 2005 relating to the minutes of these Committees / Board will be considered as per law.

Manual 9

Directory of Officers and employees {Section 4(1)(b)(ix)}

Sr. No.	Post	Name of the Employee
1.	DIRECTOR	Prof. Dr. K. Satya Lakshmi.
2.	ADMINISTRATIVE OFFICER	Mr.A. K. Mishra.
3.	NATURE CURE PHYSICIAN	Dr. D. Sathyanath.
4.	NATURE CURE PHYSICIAN	Dr. Yuvaraj Paul.
5.	PUBLICATION OFFICER	Mr. Saurabh Sakalle.
6.	ACCOUNTANT	Mr. Mandar Deshpande.
7.	DATA PROCESSING ASST.	Mr. S. D. Diwane.
8.	UPPER DIVISIONAL CLERK	Mr. U. S. Mane.
9.	UPPER DIVISIONAL CLERK	Mrs. M. L. Arawakar.
10.	LOWER DIVISIONAL CLERK	Mrs. S. M. Darekar.
11.	LOWER DIVISIONAL CLERK	Mr. M. S. Mane.
12.	LOWER DIVISIONAL CLERK	Mr. S. K. Gund.
13.	LOWER DIVISIONAL CLERK	Mr. Tejas Kholam.
14.	DRIVER	Mr. S. S. Hivarkar.
15.	DRIVER	Mr. N. V. Tumkar.
16.	OFFICE ATTENDENT	Mr. R.Y. Shaikh.

17	OFFICE ATTENDENT	Mr. S. R. Patil.
18	OFFICE ATTENDENT	Mr. A. N. Bodake.
19	OFFICE ATTENDENT	Mr. Iqbal Sayyad.
20	OFFICE ATTENDENT	Mr. B.G. Shelke.
21	OFFICE ATTENDENT	Mr. T.R. Pratap.
22	OFFICE ATTENDENT	Mr. K. S. Jadhav.

Manual 10

**The monthly remuneration received by each of the officers and employees,
including the system of compensation as provided in the regulations [Section
4(1)(b)(x)]**

Sr. No.	Post	Pay Scale as per VIth CPC	
1.	Director	37400-67000.GR.PAY:8700	7TH CPC MATRIX LEVEL 13.
2.	Administrative Officer	9300-34800.GR.PAY:4600	
3.	Nature Cure Physician	9300-34800.GR.PAY:4600	7TH CPC MATRIX LEVEL 7.
4.	Nature Cure Physician	9300-34800.GR.PAY:4600	7TH CPC MATRIX LEVEL 7.
5.	Publication Officer	9300-34800.GR.PAY:4600	7TH CPC MATRIX LEVEL 7.
6.	Accountant	9300-34800.GR.PAY:4200	7TH CPC MATRIX LEVEL 6.

7.	Data Processing Asst.	9300-34800.GR.PAY:4600	7TH CPC MATRIX LEVEL 7.
8.	Upper Divisional Clerk	9300-34800.GR.PAY:4200	7TH CPC MATRIX LEVEL 6.
9.	Upper Divisional Clerk	9300-34800.GR.PAY:4200	7TH CPC MATRIX LEVEL 6.
10.	Lower Divisional Clerk	5200-20200.GR.PAY:2400	7TH CPC MATRIX LEVEL 5
11.	Lower Divisional Clerk	5200-20200.GR.PAY:2400	7TH CPC MATRIX LEVEL 4
12.	Lower Divisional Clerk	5200-20200.GR.PAY:2400	7TH CPC MATRIX LEVEL 4
13.	Lower Divisional Clerk	5200-20200.GR.PAY:1900	7TH CPC MATRIX LEVEL 2
14.	Driver	5200-20200.GR.PAY:2800	7TH CPC MATRIX LEVEL 5
15.	Driver	5200-20200.GR.PAY:2800	7TH CPC MATRIX LEVEL 5
16.	MTS	5200-20200.GR.PAY:2000	7TH CPC MATRIX LEVEL 3
17.	MTS	5200-20200.GR.PAY:2000	7TH CPC MATRIX LEVEL 3
18.	MTS	5200-20200.GR.PAY:2000	7TH CPC MATRIX LEVEL 3
19.	MTS	5200-20200.GR.PAY:2000	7TH CPC MATRIX LEVEL 3
20.	MTS	5200-20200.GR.PAY:2000	7TH CPC MATRIX LEVEL 3
21.	MTS	5200-20200.GR.PAY:2000	7TH CPC MATRIX LEVEL 3
22.	MTS	5200-20200.GR.PAY:2000	7TH CPC MATRIX LEVEL 1

Sr. No.	Appointment of
1.	Consultant on contract (2)

Outsourced/Contract Staff

SR. NO.	NAME	DESIGNATION	Fixed Salary per Month
1.	Dr. Ajinkya Pawar	Medical Officer	
2.	Dr. Aswani S. L.	Medical Officer	
3.	Dr. Pradeep M. K.	PRO	
4.	Dr. Santoshi D. Kolse	Medical Officer	
5.	Dr. D. Boris	Medical Officer	
6.	Dr. Hyandvi Salva	Medical Officer	
7.	Dr. Praveen C.	Medical Officer	
8.	Dr. S. Amal Roshan	Medical Officer	
9.	Dr. Seema Bhawan	Medical Officer	
10.	Dr. Shah Alam	Medical Officer	
11.	Dr. Pranav Khawale	Medical Officer	
12.	Dr.	Medical Officer	
13.	Dr. Jyoti Kumbhar	Medical Officer	
14.	Dr. Jay Mahajan	Medical Officer	
15.	Dr. Shubhangi Saxena	Medical Officer	
16.	Dr. Anupama	Medical Officer	
17.	Dr. Prarag Wadekar	Medical Officer	
18.	Dr. Paresh wadekar	Medical Officer	
19.	Dr. Kalpana Devi	Fellowship Course Co-ordinator	
20.	Mr. P. K. K. Unni	Store I/C	
21.	Mr. Vijay Kamble	DEO	
22.	Mrs. Ashwini K. Naik	DEO	
23.	Mrs.	Lab. Technician	
24.	Mrs. Afiya Shaikh	DEO	
25.	Mrs. Sandeep Kharat	Librarian	
26.	Mr. Dinesh Waghchaure	DEO	
27.	Mr. Akshay Diwane	DEO	
28.	Mr. Ravindra Sanyal	DEO	
29.	Mr. Prafull Kokane	DEO	
30.	Mrs. Jolly Babu	DEO	
31.	Mrs. Mercy Devis	DEO	
32.	Mr. Bhagwant Shinde	Pub. Assistant	
33.	Mrs. Vaishali Jadhav	DEO	
32.	Mr. Prashant Mahadik	MTS	
33.	Mr. Rohit Gaikwad	MTS	
34.	Mr. Dhiraj Borse	Plumber cum Electrician	
	Under Daily Wages		
1.	Mr. Shashikant Chopade	Gardner	
2.	Miss. Vaishali Bhilare		
3.	Miss. Sunita Singh		

4.	Mr. Brijendra Gurjar		
5.	Mr. Rajani Rana		
6.	Mr. Anil Swami		
7.	Mr. Avinash Linganagowada		
8.	Mr. Saurabh Sharma		
9.	Mr. Rachapa Basavraj		
10.	Mr. Barsha Maity		
11.	Miss. Sapana Bhalerao		
12.	Miss. Sweety Kamble		
13.	Miss. Vaishali Jadhav		
14.	Miss. Megha Kambale		
15.	Miss. Supriya Kamble		
16.	Mr. Pawan Mandal		
17.	Mr. Nilam Anavkar		
18.	Miss. Vishranti Bansode		
19.	Mrs. Kalpana Ghodke		
20.	Mrs. Minal Khanchane		
21.	Miss. Anita Patil		
22.	Mr. Rajesh Das		
23.	Mr. Archana Bhalerao		
24.	Miss. Priyakar Roy		
25.	Mr. Asif Shaikh		
26.	Mr. Vinod Devnoot		
27.	Dr. Nithin		
28.	Dr. Shyama M. S.		
29.	Mr. Hannawant Manohane		
30.	Miss. Sheeba Akhbar		
31.	Miss. Reena P.		
32.	Miss. Smita Davare		

Manual 11

The budget allotted to each agency {Section 4(1) (b)(xi)}

The budget allocated to each of its agency indicating the particulars of all plans proposed expenditures and reports on disbursement made:

TARGETS & ACHIEVEMENTS FOR THE YEAR 2017-18

Sr. No.	Schemes/Activities to be implemented during 2017-18	PHYSICAL		FINANCIAL	
		TARGETS – (No.of Prog.) (2017-18)	ACHIEVEMENTS (No.of Prog.) (Up to 31.03.18)	TARGET (Rs,in lakhs)	ACHIEVEMENTS (Rs,in lakhs) (Up to 31.03.18)
1	MASS EDUCATION				
i)	Women Component Programme	3 Progs.	5 Prog.	10.00	10.14
ii)	Arogya & Other Exhibition	6 Exhibitions	6 Exhibitions	10.00	10.41
iii)	Monthly Workshop Regional Language Workshop Outreach workshops	12 Workshops 6 Workshops 48 Workshops	13 Workshops 2 Workshops 58 Workshops	3.00	1.69
iv)	Food fairs by NIN	2 Nos.	2 Food fairs	10.00	10.43
v)	Cookery Classes Other Seminars directly by NIN	1 No. 10 Nos.	2 Classes 10 Seminars	1.00	0
vi)	Publication of Books & Magazine	12 Issues	12 Issues	13.00	13.22
vii)	Pathology Lab	No target fixed	540 Patients	4.00	2.24
vii)	Naturopathy Diet Centre sale	No target fixed	18000 beneficiaries	Self Sustained	0
viii)	Health Shop sale	No target fixed	14400 beneficiaries	Self Sustained	0
2.	MEDICARE FACILITY				
i)	O.P.D. Clinic	62000 Patients	64115 Patients	20.00	22.55
iii)	Sanatorium for HIV+ve patients	No target fixed	35 Patients	5.00	4.52
3.	TRAINING & RESEARCH				
i)	Stipend to the 1 Year TATC Course students	80 Students	80 students	50.00	46.45
ii)	BNYS Internship Programme	144 Internees	150 Internees	5.00	6.27
iii)	Yoga Classes	2520 Classes	2520 classes 1978 Participants	1.00	1.53
iv)	CME, OTP Programmes	3 Progs.	6 Prog.	15.00	15.16
v)	Research in Naturopathy	No target fixed	2 Projects	10.00	10.27
vi)	NABH	No target fixed	NIN has received NABH Accreditation	0	2.10
4.	OFFICE & ESTABLISHMENT EXP.			57.00	138.27
5.	SALARY & WAGES TO STAFF			300.00	382.67
6.	CREATION OF CAPITAL ASSETS				
i)	Nisarga Gram Project			0	1663.69
ii)	Fixed Assets purchase			0	5.16
		TOTAL →		514.00	2346.77

Manual 12

**The manner of execution of subsidy program
{Section 4(1) (b) (xii)}**

Manual 13

Particulars of recipients of concessions, permits or authorizations granted {Section 4(1) (b) (xiii)}

People below Poverty line are given free Naturopathy Treatments.

Manual 14

Information available on electronic form {Section 4(1) (b) (xiv)}

- Organizational detail
- Major decisions and initiatives taken
- Tender notices
- Events and activities
- Issues of 'Nisargopachar Varta" magazine
- List of officials

Manual 15

Particulars of facilities available to citizens for obtaining information {Section 4(1) (b)(xv)}

Facilities available for obtaining information

FACILITATION CUM RECEPTION CENTRE

It is located at Out Patient clinic of the Institute, Matoshree Ramabai Ambedkar Road (Tadiwala Road), Pune – 411001 for seeking information relating to the NIN.

LIBRARY

The Institute has a library open for public, where publication of interest on subjects like Naturopathy, yoga, color therapy, magneto therapy, Acupressure, physical education, Books on Mahatma Gandhi & Vivekananda, literature, law, rules, etc., are preserved for reference & for issuing to the public for their better health. At present, the library has about 9000 publications including Hindi books. There are also a large number of other publications of importance, like national & international magazines, Annual and other Reports of various Ministries/Departments / Institutes, audio and video cassettes, cds and photographs, etc.

WEBSITE

Website <http://www.punenin.org> can be assessed for details regarding all the schemes/programs of NIN.

Manual 16

Name and designation and other particulars of Public Information Officers {Section 4(1) (b) (xvi)}

1st Appellate Authority: Shri A.K. Mishra, Administrative Officer.

Public Information Officer: Shri S. D. Diwane, DPA.

Asst. Public Information Officer: Mrs. S. M. Darekar, LDC.

Address

**NATIONAL INSTITUTE OF NATUROPATHY,
(Govt. of India, Ministry of AYUSH)**

Bapu Bhavan, Matoshree Ramabai Ambedkar Road (Tadiwala Road),

Pune – 411 001.
